

Northwest Pentathlon AGM Meeting (Bi-annual)

05/02/2025

Apologies – Debs Terras, Tony Terras, Ruth Hoyle, Kate McDougall

Present – Chair Nic Robinson (NR), Babs Rowley, Sharon Ballantyne (SB), Louise Park, Paul Britton (PB), Doug Pepper, Katie Collett (KC), Philip Batchelor, Mel Batchelor, Catherine Stenhouse, Oliver Stenhouse, Helen Smith, Zara Britton (Captain), Fiona Rowley

Minutes

- 1) Introduction from Nic Robinson
Biannual AGM – the new updated Northwest Pentathlon Hub constitution will move to annual AGM from this point forward.
Apologies (as above shared)
- 2) Previous minutes have all been shared. Agreed that they were an accurate reflection
- 3) SB shares financial report (appendix A)
- 4) NR shares coaches report (appendix B)
- 5) KC shares membership report (appendix C)
- 6) PB shares changes to constitution.
It was last updated in 2019
Key changes –
 - Terminology from Horse Riding to OCR
 - Memberships – Online Platform
 - Membership Categories – Individual (regardless of age) or Family (max 4)
 - Introduced refusal process for membership
 - Updated membership fees
 - AGM annually
 - All policies aligned with PentGB
 - New constitution will be posted on website in due course
- 7) As per constitution all committee members to stand down.
- 8) Nominations received and seconded
 - Sharon Ballantyne – Finance Officer NR/PB
 - Nic Robinson – Head Coach/Vice Chair/Comp Director KC/LP
 - Katie Collett – Membership Secretary NP/PB
 - Debs Terras – Part Time Safeguarding KC/NR
 - Babs Rowley – Part Time Fundraising SB/LP
 - Louise Park – Chair (decided 19/02/2025 after conversation post meeting) KC/SB
 - Paul Britton – Committee Member NR/LP
 - Doug Pepper – Committee Member KC/SB

Post AGM committee nominations from (06/02/2025)

Samantha Murray – Committee Member NR/KC
Henry Cookey – Committee Member NR/KC

Still actively part-time members to support safeguarding & fundraising officers.

Ideal roles to be filled that would support the committee – Events Secretary, Volunteer Co-ordinator/Equipment Officer/Website Office

- 9) Captains Comments Zara – “great to see new members join the hub and enjoy the sports of pentathlon. Its good to get to know new people. I hope we will attract new members this year.”

AGM meeting closed.

Appendix A – Attached separately

Appendix B – Coaches Summary 2024 season

- Amazing achievement from our athletes, from personal bests, to trying new disciplines to achieving PGB pathway status. Well done to all athletes this year! We are very proud to be an inclusive family community hub.
- Our biggest competitions hosted to date Edge Hill Jan 2024, 176, Blackpool Biathle 190+, Lancaster 180+.
- Para champions in trailblazing inclusive competitions and training
- Training up our coach and volunteer workforce, OCR level 2, DBS, safeguarding.
- Development Hub official status application and approval was an important foundation for the efforts and reputation of the hub.
- Big venue change from Ribblesdale Leisure Centre to Accrington Academy / Eleven Fitness. Partnerships with Hyndburn and Ribble Valley starting and positive with a future move to the new Wilsons Sports Grounds late 2025 early 2026.
- Schools’ partnerships in Team MCR, Liverpool Sports Schools Partnership and Hyndburn and Ribble Valley. Also supporting WheelPower and British blind sport taster events. Contributing expertise into the ‘Find your Greatness’ UK Sport talent ID Day.
- We have a clear vision into 2025 of training all five sports, hosting amazing enriching training opportunities and staging the most successful competitions. We are bespoke, and we have quality, and we are now ready to build more talented athletes and engage more families and schools within our sport. We also are going on our first international camp in April!

Appendix C – Attached Separately